

AGENDA

Meeting: Audit
Place: Committee Room III, County Hall, Trowbridge
Date: Wednesday 30 June 2010
Time: 10.30 am

Please direct any enquiries on this Agenda to Anna Thurman of Democratic Services, County Hall, Trowbridge, direct line (01225) 718379 or email anna.thurman@wiltshire.gov.uk

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Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Richard Britton
Cllr Nigel Carter
Cllr Chris Caswill
Cllr Jemima Milton
Cllr Peter Doyle
Cllr George Jeans
Cllr David Jenkins

Cllr Julian Johnson
Cllr Alan Macrae
Cllr Helen Osborn
Cllr Sheila Parker (Vice Chairman)
Cllr Bridget Wayman
Cllr Roy While (Chairman)

Non-Voting Members
Cllr Fleur de Rhe-Philippe

Cllr Jane Scott OBE

Substitutes
Cllr Ernie Clark
Cllr Peter Colmer
Cllr Michael Cuthbert-Murray
Cllr Rod Eaton
Cllr Malcolm Hewson

Cllr Jacqui Lay
Cllr Mollie Groom
Cllr Francis Morland
Cllr Jeff Osborn

Part I

Items to be considered while the meeting is open to the public

1. **Apologies and Membership Changes**

Council at its meeting on 18 May 2010 agreed the membership of this Committee as shown on the front of this agenda. The changes to the previous membership are that Cllr Milton replaces Cllr Cochrane. Cllr Groom replaces Cllr Milton and Cllr Morland replaces Cllr Newbury as substitutes.

2. **Chairman's Announcements**

3. **Minutes of the Previous Meeting** (*Pages 1 - 8*)

To confirm and sign the minutes of the Audit Committee meeting held on 24 March 2010 (copy attached).

4. **Members' Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Public Participation**

The Council welcomes contributions from members of the public.

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Members of the public wishing to ask a question should give written notice (including details of any question) to the officer named above by **12.00 noon on Monday 28 June**.

6. **KPMG: Interim Audit on 2009/10 Financial Year** (*Pages 9 - 42*)

A report from the Chief Finance Officer is attached.

7. **Annual Audit Fee 2010/11** (*Pages 43 - 50*)

A letter from external auditors KPMG is attached.

8. **KPMG: Data Migration Audit** (*Pages 51 - 70*)

A report by the Chief Financial Officer is attached.

9. Wiltshire Council: Draft Set of Annual Accounts 2009-10 (Pages 71 - 158)

A report by the Chief Finance Officer is attached.

10. Internal Audit Annual Report 2009-10 (Pages 159 - 198)

A report by the Chief Finance Officer is attached.

11. Internal Audit Plan 2010-11 (Pages 199 - 208)

A report by the Chief Finance Officer is attached.

12. Internal Audit Progress Report 2010-11 (Pages 209 - 222)

A report by the Chief Finance Officer is attached.

13. Annual Governance Statement 2009/10 (Pages 223 - 248)

A report by the Monitoring Officer is attached.

14. Proposed Work Programme for the Audit Committee 2010/11 (Pages 249 - 250)

To note the Forward Work Programme.

15. Date of next meeting

To note that the next regular meeting of the Committee will be held on 30 September 2010 at 2.00pm.

16. Urgent Items

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None.